



# WORLD COLLEGE

## OF MEDICAL SCIENCES & RESEARCH AND HOSPITAL

### OFFICE OF THE DEAN

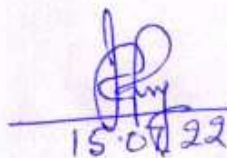
Ref. No. WCMSR&H/Dean Off./2022/...99...

Date: ...15/07/2022...

#### OFFICE ORDER

In order to further streamline the functioning of Dean office, all the students, teaching staff as well as other employees of the campus are directed to observe the following:

1. Visiting hours will remain from 2 pm onwards unless there is some emergent issue.
2. All visitors are requested to fix a prior appointment through MCI cell. This will avoid wastage of time and facilitate full attention to the visitors.
3. All written communications including leave applications addressed to Dean, should be submitted in MCI cell. The MCI personnel will ensure that the communication of urgent nature is addressed at the earliest.

  
15.07.22



**Dr. J.C. Passey**  
**Dean & Professor ENT Department**  
**World College of Medical Sciences & Research**  
**Jhajjar, Haryana**

Copy to:-

- *Hon'ble Chairman*
- *Director (Hospital)*
- *Director (Academics)*
- *Medical Superintendent*
- *All HODs (Pre, Para & Clinical Departments)*
- *All Teaching Staff, Non-teaching Staff & Nursing Staff*