

# **WORLD COLLEGE OF MEDICAL SCIENCES & RESEARCH**

## **MBBS STUDENT MANUAL 2020-21**

PROMOTING EXCELLENCE

# WCMSRH



# **WORLD COLLEGE OF MEDICAL SCIENCES & RESEARCH**

## **GURAWAR, JHAJJAR, Haryana**

### **Amma Chandrawati Educational & Charitable Trust**

Amma Chandrawati Educational & Charitable Trust is promoted by a group of Ex-IITians. The college is located in Gurawar, Jhajjar. The College is well connected with a fleet of WCMSRH, Jhajjar college buses and also with bus service at intercity level. The College building is not just aesthetically built but is also very functional and well set in the green environment. The campus has a well-developed library and computer centre. In addition to academics, the students are encouraged to participate in extracurricular activities.

### **Chairman's Desk**

*Dr. Narendra Singh, Chairman*  
M.Tech (IIT Delhi), Ph.D (IIT Delhi),  
Post Doc.(U.K.), FIE

The World College of Medical Sciences and Research is a unit of Amma Chandravati Educational Charitable Trust. We are committed to providing world class health facilities and international quality education in health and hospital under one roof. We strive to serve our patients compassionately and optimistically, and aim to support the nation's healthcare by providing skilled primary care workforce to achieve the goal of better health for all. With health & safety of our communities always being paramount in our minds, we're committed as a team to continuously improve our clinical performance.

## OUR LEADERSHIP TEAM



Dr. Narendra Singh completed his education with M.S., M. Tech and Ph.D from Indian Institute of Technology, Delhi. He has carried out his post-doctoral studies from University of Leeds, England. He has vast experience of Technical Education in Universities of America, Austria & Australia. Dr. Singh has been associated with promotion of Quality Technical Education in the country. He has also worked on various aspects of Promotion & Utilization of various sources of Energy.



Dr. Ritu Singh has completed her PhD from Indian Institute of Technology, Delhi. Further she worked for two years with IIT, Delhi. Thereafter she did her Post Doctorate from University of Leeds, UK under Nehru Centenary British Fellowship Programme of GOVT. of India and Govt. of UK. She had also worked with Ministry of Information of Technology, Govt. of India. For past few years she has been associated with a number of technical institutes in India and abroad.

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## **VISION**

We strive to develop an institution of excellence in medical and research sector to groom skilled and trained doctors. We imbibe traditional and cultural values in the students so that they develop an attitude to serve the nation at large. We aim to impart high-quality education with an emphasis on academic excellence, innovative research & development programs with core human values. We are committed to creating an institution and a society where everyone is appreciated and judged on the basis of their contributions and performance rather than gender, race, religion, physical abilities, sexual identity or socio-economic condition.

## **MISSION**

- To enable the students to develop their own abilities & talents in order to discover their teaming potential to the fullest under the privilege guidance of highly qualified and dedicated faculty.
- To create a work culture where teacher enjoys facilitation and learner enjoys learning for Research & Development.
- To develop the potential of human resources to meet the requirements of the patients.
- To instill discipline in students and make them ethically strong.
- To prepare every student for successful careers based on strong moral & ethical foundation.

## **GOAL**

Our goal is to promote the highest standards of honesty and integrity to ensure that all members of the community recognize the inherent benefits of living these ideals and to guarantee that academic performance is evaluated reliably and rewarded fairly. We are committed to creating an environment where all members of the community pursue the highest possible level of academic performance and personal development for themselves and other members of the community. We are focused on four necessary traits in order to become synergistic and succeed: A clear team purpose, solid communication, empowerment so that the team can lead themselves, and finally, make sure there is a dedicated commitment to the goal.

## **IMPORTANT INSTRUCTIONS**

1. The rules and regulations relating to discipline of students, payment of tuition fee, examination fee and other fee and also the proposed schedule of University examinations of this Institution, as given in this Student Manual are liable to be modified, from time to time, as may be decided by the College authorities. The students are, therefore, advised to visit regularly the College portal/website/notice board for the updated information.
2. Malpractice/unfair means in the University Examinations are liable to be penalized as per Ordinance of Pt. B. D. Sharma University of Health Sciences, Rohtak.



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## **MBBS ADMISSION**

World College of Medical Sciences & Research, Jhajjar, Haryana will impart training for the award of the degree of Bachelor of Medicine and Bachelor of Surgery (MBBS) under the aegis of Pt. B. D. Sharma University of Health sciences, Rohtak.

### **A. Duration of MBBS Course**

The course of studies leading to award of the MBBS degree lasts for a minimum period of five and a half academic years (including one year of compulsory rotary internship) and is subject to the rules and regulations of the Pt. B. D. Sharma University of Health sciences, Rohtak and National Medical Commission (NMC) & State Government.

### **B. Distribution of Seats**

Total no. of seats are 100 as notified by the Government of Haryana vide notification no. 16/17/2019-6HB-IV dated 13.11.2020 for Private unaided Medical Institution, 50% of the undergraduate seats are for Open Merit Category and the remaining 50% are for management Category. Out of 50% of Management Category seats 15% seats are in the Non Resident Indian Category.

Further, distribution of seats, category and quota-wise is as per Pt. B. D. Sharma University of Health sciences, Rohtak prospectus- 2020 as notified by Govt. of Haryana.

### **C. Admission Procedure**

#### **(1) Admission under Open Merit Category and Management Category :**

- a. **All admissions category wise as well as quota wise will be made by Pt. B. D. Sharma University of Health sciences, Rohtak on the basis of the relative merit in the NEET-2020 as per eligibility criteria and guidelines mentioned in the University Prospectus-2020-21 for MBBS course as notified by Government of Haryana**
- b. The allotment of the Institutions/College shall be made strictly as per merit prepared/ drawn by Pt. B. D. Sharma University of Health sciences, Rohtak on the basis of merit of the candidate in the state list by the Admission committee after physical verification of eligibility and original documents.
- c. Personal appearance of the candidate in front of the Admission Committee at Pt. B. D. Sharma University of Health sciences, Rohtak is compulsory. Admitted students shall pay the fees and other charges as per notification by the Government of Haryana from time to time.
- d. The number of seats and their distribution shall be notified by Pt. B. D. Sharma University of Health sciences, Rohtak.
- e. The admission and relaxation in upper age limit, if any, to Reserved Category candidates will be given as per State Reservation Policy.
- f. All the candidates desirous of admissions to MBBS shall have to get themselves registered online through a web portal of Haryana Knowledge Corporation Limited authorized by State Government. For the details of inviting online applications and counseling schedule, kindly visit the website of Pt. B. D. Sharma University of Health sciences, Rohtak and admission web portal [www.uhsugadmission.in](http://www.uhsugadmission.in).

- g. The schedule of counseling, admission and start of classes shall be in conformity with the schedule laid down by National Medical Commission/State Government of Haryana.
- h. Candidates applying on the basis of NEET – 2020 should fulfill the eligibility criteria for being granted admission as fixed under merit of Haryana State of NEET-2020 by Pt. B. D. Sharma University of Health sciences, Rohtak.
- i. **In case of a tie between two or more candidates having equal Marks/Merit, the inter-se-ranking of such candidates shall be determined as under:**
  - (i) Candidates obtaining higher aggregate marks in Biology in the respective qualifying examination will be ranked higher.
  - (ii) If still there is tie, then a candidate having higher marks in aggregate of Physics, Chemistry and Biology (PCB) will be ranked higher in the merit.
  - (iii) If still there is tie, then a candidate older in age will be put higher in merit.

**(2) Admission under NRI Category (NRIs/PIOs/OCIs/Foreign Nationals):**

**All admissions under NRI category seats shall be made by Pt. B. D. Sharma University of Health sciences, Rohtak on the basis of merit of NEET-2020 as per eligibility criteria and guidelines mentioned in University prospectus-2020-21 for MBBS course as notified by Government of Haryana.**

PIOs, OCIs and Foreign Nations who are NEET qualified can also apply under the NRI category however for admission under NRI quota, Foreign Nationals shall be considered only for any vacant seat left.

**Preference of admission shall be given as below:**

Category – I : Actual NRIs/OCIs/PIOs Candidates who originally belong to the state of Haryana.

Category – II: Children of NRIs/OCIs/PIOs who originally belong to Haryana State.

Category – III: Actual NRIs/OCIs/PIOs Candidates who originally belong to an Indian state or Union Territories other than Haryana.

Category – IV: Children of NRIs/OCIs/PIOs who originally belong to an Indian state or Union Territories other than Haryana.

- (a) If sufficient number of eligible candidates under first category is available then they will be admitted first even if students under subsequent category are higher in merit.
- (b) The NRI students will have to give to Bank Guarantee/Surety Bond for the balance of fee, if they opt to pay the fee in installment as provided.
- (c) Any seats remaining vacant under NRI category after the second round of counseling shall go to the NEET qualified eligible foreign nationals. However, if the seats still remains vacant, these shall be converted to Management Category.

**Note :**

1. **Fee Structure : The fee structure for all the seats (category wise and quota wise) in World College of Medical Sciences Research & Hospital, Gurawar, Jhajjar will be as**

per notification by the Haryana Government for Private Unaided Medical Educational Institute in Haryana State for the session 2020-21. The update in this regard will be made available on website - [www.dmer.haryana.org](http://www.dmer.haryana.org) and also the University website - [www.uhsr.ac.in](http://www.uhsr.ac.in).

*All admitted students shall pay the fees and other charges as per their categories and quota in accordance with the fee fixed by the Government of Haryana for Private Unaided Medical college in Haryana State from time to time.*

2. **Mode of Payment** :The fee for the First Year course shall be deposited in the shape of demand draft payable to “Registrar Pt. B. D. Sharma University of Health sciences, Rohtak”.
3. **Bank Guarantee/Surety Bond** : Each candidate shall be required to furnish at time of admission a Bank Guarantee or Surety Bond for each remaining year separately for the balance fee. The candidates shall also deposit post-dated cheque for each remaining year separately for the balance fee.
4. It will be the responsibility of the candidate to ensure eligibility for admission before applying for the course. If on verification at any stage, it is found that a candidate does not fulfill the eligibility conditions, his/her candidature will be cancelled and the fee deposited by him/her shall be forfeited.

#### **D. AFTER CANDIDATE'S SELECTION**

Candidates selected by Pt. B.D. Sharma University of Health Sciences, Rohtak for World College of Medical Sciences & Research, Jhajjar, Haryana shall report to the institute on the date notified by the Pt. B.D. Sharma University of Health Sciences, Rohtak at the time of counseling along with all Original Documents/Certificates/Testimonials and 2 sets of Xerox copies of the documents as per list and format given in the prospectus of Pt. B.D. Sharma University of Health Sciences, Rohtak. Every candidate is required to submit application to the World College of Medical Sciences & Research, Jhajjar, Haryana for admission as per Annexures appended in this prospectus. Application must be completed in all aspects

The selected students for World College of Medical Sciences & Research, Jhajjar, Haryana will also deposit the below listed documents with the college authorities:

- 1) Selection letter from Pt. B.D. Sharma University of Health Sciences, Rohtak
- 2) Receipt of fee deposited at the time of counseling at Pt. B.D. Sharma University of Health Sciences, Rohtak
- 3) Signed print-out of their online application form generated from the website at the time of Counseling
- 4) NEET (UG) Admit Card and Result Card
- 5) Matriculation and Equivalent Certificate for the date of birth
- 6) Certificate from the head of the institute of passing of 10+1 and 10+2
- 7) Qualifying Examination Detailed Marks Card 10+2 and Detailed marks card 10+1
- 8) Character certificate from institution last attended (specifically mentioning the status of his/her behavioral pattern especially in terms, as to whether he/she has displayed persistent violent or aggressive behavior or any desire to harm others).



- 9) Migration certificate (Except from students who have passed 10+2 from Board of School Education, Haryana)
- 10) Certificate in support of claim under reserved category as per the specimen given Pt. B. D. Sharma University of Health Sciences, Rohtak in prospectus.
- 11) Haryana Resident Certificate
- 12) Undertaking by the candidate (Not availed any residence benefit in any other state as per Pt. B.D. Sharma University of Health Sciences, Rohtak prospectus)
- 13) Gap year undertaken by the candidate after affixing self attested and recent colored photograph (if there is a gap after 10+2 examination)
- 14) 10 unattested passport size recent photograph & 05 unattested stamp size recent photograph, preferably of the same photograph as on the NEET (UG) Admit Card
- 15) Undertaking in the form of an Affidavit that student shall pay the difference in the fee in the case fee structure is revised by the Haryana Govt. for private Unaided Medical Educational Institute in Haryana State for the current session.
- 16) Undertaking/Declaration whenever applicable as per annexures (I-VII) attached in this Prospectus of World College of Medical Sciences & Research, Jhajjar, Haryana
- 17) Copy of Aadhar Card



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## 1. SCHEDULE AND MODE OF PAYMENT OF TUTION FEE

The Fee structure for all the seats (category wise and quota wise) will be as per notification by the Haryana Government/Pt. B.D. Sharma University of Health Sciences, Rohtak for Private Unaided Medical Education Institute in Haryana State for the current session.

### I) State/Management Quota : - Schedule of Payment

Year	When Payable
1 <sup>st</sup>	At the time of Admission
2 <sup>nd</sup>	June - July
3 <sup>rd</sup>	June - July
4 <sup>th</sup>	June - July
5 <sup>th</sup>	June - July

- **Mode of Payment:**

- (a) **At the time of admission :** By demand draft in favor of “The Registrar, Pt. B.D. Sharma University of Health Sciences, Rohtak” payable at Rohtak

- (b) **Subsequent Years :** By RTGS/NEFT/demand draft in favor of “World College of Medical Sciences & Research, payable at Jhajjar, Haryana”

- **Bank Guarantee/Surety bond:** Each candidate shall be required to furnish at the time of admission a Bank Guarantee of surety bond for each remaining year separately for the balance fee.

**Note:** If the Tuition Fee is not paid by the due date, a deterrent fine and/or other disciplinary action may be initiated.

### III NRI Quota :

Year	When Payable	
1 <sup>st</sup>	At the time of admission	} 50% of total fee
2 <sup>nd</sup>	June - July	
3 <sup>rd</sup>	June - July	

- The student will have to give a bank guarantee/surety bond for the residual fee, if He/she opts to pay the fee in installment as provided
- The candidate shall be eligible only if they deposit the fee in foreign currency from their own/Parents account.

## **I. STUDENTS DISCIPLINARY RULES**

### **General**

Self-discipline is the foundation on which the medical profession thrives. As health care professionals of future, it is incumbent on students to develop self-discipline of the highest degree. It should, therefore, be the endeavor of every student to observe all the rules and regulations as a matter of habit. They will at all times, conduct themselves with proper decorum and cultivate correct manners and etiquette.

### **Maintenance of discipline:**

1. Students shall maintain strict discipline in the College and hostel premises.
2. All the students must wear their overcoats during working hours and ID cards while inside the campus without fail. Any lapse in this regard will attract disciplinary action.
3. Students shall abide by the instructions of the Faculty members and shall always interact with them with due respect.
4. No student shall take part in or involve himself/herself in any political or other movements in any manner during the course of study in the Institution.
5. Each student should behave with other students in such a manner respecting each other's feelings and creating a congenial atmosphere to study together pleasantly.
6. Any act purporting to give rise to groupism and leading to any undesirable behavior is prohibited.
7. Students must note that individual freedom is always subject to common interests of the student community and subordinate to institutional objectives and goals.
8. All students shall observe absolute decorum and decency of behavior at all times including during the conduct of cultural, sports and athletic meets. Any violation will be viewed seriously, calling for such disciplinary action as may be deemed necessary by the authorities.
9. Failure on the part of the students to abide by the disciplinary rules will result in such punishment including expulsion from the College/Hostel as may be imposed by the Disciplinary committee.
10. The decision of the Dean and the disciplinary committee with regard to disciplinary cases shall be final and all the students shall abide by such decisions.
11. Students must come neatly dressed to attend classes/clinics. Wearing shoes is compulsory. White aprons with college insignia is mandatory during college hours.

### **Prohibition of Ragging:**

13. Ragging in any form is strictly prohibited in the campus and outside. The UGC Regulations on "Curbing the Menace of Ragging in Higher Educational Institutions, 2009" (as amended) and the MCI (Prevention and Prohibiting Ragging in Medical Colleges/ Institutions) Regulations 2009, shall be applicable to all students of the Institution. Students found indulging in ragging in any form will be liable to be expelled from the Institution as per UGC/MCI/DCI regulations.

14. a) In addition, it will be the duty of every student noticing such an event (ragging) to immediately report to the Institution authorities / Resident Warden.

b) A copy of the following Anti Ragging Regulations framed by the statutory authorities have been uploaded in the University Website/Student Portal. All the students are

instructed to read them carefully and abide by said regulations strictly. Any violation/deviation shall call for stringent disciplinary action as laid down in the said UGC and NMC Regulations.

### **Thefts**

15. Students are solely responsible for the safe custody of their personal belongings. They will not leave any money or valuables lying about in their room or in the pockets of their dresses hung in coat stands/wardrobes. While joining the institute, the students are advised not to bring any items of jewellery, curios and other fancy or valuable items with them.

16. Any student who is found guilty of stealing or in possession of stolen private or public property/ATM cards/Credit cards/mobile phones/money will be liable to be expelled from the hostel/ institution in addition to appropriate disciplinary/legal action.

### **Restriction on use of cell phones within the College Campus:**

17. The use of cell phones by the students within the College Campus is prohibited during college hours. It is strictly prohibited in the lecture halls, labs and examination halls.

**Any violation of the above instructions will be viewed very seriously and cell phones will be seized by the faculty member/officers of the Institute on the spot and handed over to the Dean. Further, a fine of Rs.2,000/- (Rupees Two thousand only) will be imposed on such student who violates the above said rule.**

**However, internees are permitted to use cell phone for the purpose of patient care/emergency call/ official work only.**

18. Ban on use of "one time use and throw plastic items is strictly implemented in this College campus. 19. Smoking or consumption of alcoholic beverages, or use of banned materials inside the College, Hostel and Campus is strictly prohibited. Any violation on the part of the students will be viewed very seriously and they will be suspended from the college immediately pending enquiry and in the case of hostellers, they will be expelled from the hostels immediately. Such students will not be permitted to attend classes/sit for examinations and enter the campus without the written permission of the Institution.

20. Possession or consumption of any harmful and intoxicating drugs/substance by students in any form is prohibited. All performance-enhancing drugs are also prohibited. It is the duty of students to the Institution and society to inform the authorities about other student(s) indulging in such activity. Students found in the company of other students indulging in this activity or allowing fellow students to consume prohibited substances in their rooms will be deemed to have committed an equally serious offence and thus be liable to the same punishment. All offences under this category will invoke very severe disciplinary punishments, which includes expulsion from College/hostel and/or heavy fines.

### **Attendance & Progress:**

21. Students shall devote their whole time for their studies and should maintain steady progress. They are encouraged to participate in co-curricular extracurricular activities as may be permitted by the Institution.

22. Every student shall earn the minimum attendance prescribed in the respective regulations to qualify for appearing for the Pt. B. D. Sharma University of Health Sciences

examinations. Those who fail to secure the minimum attendance prescribed in any subject will not be permitted to take University examination in that subject.

23. Attendance for internal assessment and model examinations is compulsory. If any candidate fails to secure the required passing marks in each subject in the internal assessment, he/she will not be permitted to take Institution University examination. Students are advised to refer Regulations concerned.

24. The conduct/ academic performance/ attendance of each student shall be reviewed periodically and appropriate action, including detaining from appearing for the University Exam/ expelling from the Hostel or College, as the case may be, will be taken against the erring student. The students shall abide by the decision of the authorities of the Institution.

### **Gambling**

25. All forms of gambling are prohibited in the campus.

### **Damage to Institution/Hostel Property**

26. Students shall have to make good to the Institution, when called upon to do so, any damage caused to apparatus, furniture or any other articles due to their negligence, carelessness or wantonness.

27. Students will not deface, mutilate or damage any building or property belonging to the institution or individual or cut/uproot any plants or trees in the Institution or hostel premises. Students will not cut or otherwise deface desks, tables, seats or any other furniture within the institution.

### **Security**

28. All students will be bound by General Security Orders of the Institution.

### **Visitors/Guests**

29. Students are not allowed to entertain any visitors/guests during official working hours of the Institution. Parents may meet faculty members with prior appointment.

### **Collection of Funds**

30. Students are not permitted to collect funds for any purpose from their College mates. Authorized collections, if any, will be made under the specific /approval/permission of the administrative authorities and proper accounts maintained.

31. No funds will be collected from private parties or sponsorship arranged for any event without prior written permission of authorities concerned.

32. No student will organize/participate in any cultural event or any extra-curricular activity in the Institution or outside the Institution without written prior permission of the Dean.

### **Cinema halls, restaurants, shopping malls**

33. Students should not visit cinema halls, restaurants and other public places during Institution working hours under any circumstances. Failure to abide by this rule will invite disciplinary action.



**Internet/Social Networking sites**

34. Students will strictly avoid uploading /posting any news or information about the Institution which may bring disrepute or negative publicity. Students will also not post or upload news or pictures which depict other fellow students in poor light.

**Reporting of Unusual Occurrences**

35. Any unusual occurrence in the Institution or hostels will immediately be reported by the students to the Warden or any faculty member available. Students are prohibited from entering into altercations/arguments and fights amongst themselves, or with students of other universities/colleges. They will also scrupulously avoid situations which may lead to such incidents.

**Sick While on Leave**

36. A student falling sick while on leave will immediately inform Institution administration by phone. Upon return from leave, students will furnish proof of hospitalization in the form of medical certificate from Registered Medical Doctors only. Medical certificates will in all cases be signed by Medical Practitioners having degree of MBBS and above only. Medical registration number of the treating doctor and his/her contact phone/mobile number should invariably be present on the medical certificate.

**Violation of Orders and Disciplinary Issues**

37. Any student found violating orders and indulging in unlawful/illegal activities will be subject to disciplinary action which may include suspension and or fines. The decision of the Institution administration shall be final and binding on all students and their parents.

**II. DISCHARGE OF STUDENTS FROM COURSE**

The discharge of students from course will be governed by Rules & Regulations of Pt. B. D. Sharma University of Health Sciences, Rohtak.

**III. PAYMENT OF TUITION AND OTHER FEE**

i) On admission of candidates to the first year of the course of study, all the fee mentioned in the letter of admission, viz., annual tuition fee, registration fee, eligibility fee, caution deposit, hostel and mess fee, etc., as applicable, should be paid on or before the prescribed date without fail. Any delay will attract payment of penalty as specified. If any candidate fails to remit tuition fee and other fees within the last date as notified, he/she will forfeit his/her admission to the course concerned.

ii) In respect of subsequent year(s) of study, tuition fee and other specified fee shall be paid on or before the date as notified to the parents/students and on the Notice Board of the Institution. Late payment, if any, will attract penalty as specified.

iii) In the event of non-payment of tuition fee and other specified fee even after the lapse of the period specified for payment of the fee with penalty, notwithstanding the stage at which the student may be pursuing his/her course of study, the name of the student concerned will be struck off/ removed from the Attendance Register. On such removal of name, the student(s) concerned will not be permitted to the privileges of the course to which he/she has been admitted to, including to attend classes/ practicals, to enter library and or any other facility provided in the college campus or to obtain any usual certificate such as to avail concession, etc.

- iv) Re-admission fee, as prescribed by the Institution, will have to be paid if any student, after removal of his/her name from the Attendance Register, makes payment of tuition fee and other fee along with the specified penalty.
- v) Similarly, examination fee, as prescribed and notified from time to time, shall be paid on or before the due date. If there is any delay, it will attract penalty as specified. If any student fails to remit the examination fee even after lapse of the period specified for payment with penalty, such student will not be issued Hall Ticket for the University examination(s)/debarred from appearing for the University examination(s).
- vi) All fee, once paid to the College account, will not be refunded or adjusted for any other purpose under any circumstance.
- vii) All fee shall be paid to the College account through RTGS/NEFT mode only.
- viii) The college reserves the right to modify the fee structure (tuition fee, hostel fee and other fee) from time to time, which will be applicable to students to be admitted or who are already undergoing a course of study in the college.

**Instructions for remittance of fee and other dues through RTGS / NEFT mode**

All students/parents are informed to follow the following instructions for making payment of tuition fee/examination fee/other fee and dues to be paid to the college strictly.

Payments should be made through RTGS/NEFT only. No other mode of payment shall be accepted unless provided otherwise specifically. After making payment through RTGS/NEFT, the transaction number and amount transferred should be informed by the student/parent to the Accounts Department for confirmation of payment of fee and get the Receipt from them.

<b>Details to be filled in the remittance</b>	WORLD COLLEGE OF MEDICAL SCIENCES & RESEARCH
Beneficiary Name	SCIENTES & RESEARCH
Beneficiary Account No.	00901131000887
IFS code to be used for remittance	ORBC0100090
Bank Name	ORIENTAL BANK OF COMMERCE
Branch	JHAJJAR

**IV. LONG ABSENCE WITHOUT PERMISSION**

- i) Where any student is absent for from his/her classes for a continuous period of seven working days without any valid reason, medical or otherwise, his/her name shall be struck off the rolls, irrespective of the fact that he/she has paid his/her dues.

**V. RULES FOR DISCONTINUANCE FROM COURSE OF STUDY**

- i) Where any student applies for discontinuance, or without any application discontinues on his/her own, from the course to which he/she has been admitted, for any reason, at any stage, either after the cutoff date prescribed by the statutory authorities for admission to the first year of the course concerned or where the seat is rendered vacant without having any chance of being filled up with any other candidate, such students will have to remit the tuition fee and other applicable fees for the 'entire/remaining course period'. Unless and until payment of all the prescribed fees for the entire/remaining course period is made to the College, such student shall not be entitled to any certificate

including transfer certificate, mark sheets etc. to be issued by the College and to get back his/her original certificates deposited with the College at the time of admission.

ii) All students and parent will be required to furnish a declaration agreeing to the above said conditions at the time of admission.

## **VI. RULES RELATING TO UNIVERSITY EXAMINATIONS**

1. In a year, there shall be one regular (main) examination and one supplementary examination for any subject.

2. The candidates are required to remit the prescribed fee along with the application form for the University examinations as per the stipulated time mentioned in the circulars issued from time to time.

3. The fee for the University examinations (written, practical, clinical and oral) once paid will not be refunded or adjusted or transferred on any account or under any circumstances

4. The students appearing for the University theory examinations shall be under the direct disciplinary control of the Chief Superintendent. Possession of cell phone or any electronic/digital device, smart phones/watches or any incriminating materials being capable of copying by a candidate or copying from any such device/bits of paper or any material in the examination hall, is **STRICTLY PROHIBITED**. Non-compliance in this regard will be viewed very seriously and the examinee will be liable to be punished as per the examination Rules of the University. Once the incriminating material including electronic gadget/digital device, smart phones/watches or any other item is detected during the examination it will be confiscated and will not be returned to the students under any circumstances.

5. Disciplinary action will be initiated if any candidate indulges in any malpractice (unfair means) as enumerated in the University Examination Manual.

## **VII. RULES FOR HOSTEL STUDENTS**

### **Part - A**

All inmates of the Hostel shall observe the following rules for the smooth and efficient running of the hostel and for their comfortable stay:-

1. Only bonafide students of World College of Medical Sciences Research & Hospital are eligible for admission to the hostels.

2. Students who fail to remit the Hostel fee when they fall due, even after a reminder in writing, shall vacate the hostel room allotted to them, forthwith. If they fail to do so, they will not be permitted to continue their stay in the hostel.

3. Inmates should not change the rooms allotted to them without the permission of the Chief Warden.

4. No posters or pictures should be stuck inside and outside the room or anywhere around the premises of the hostel or College. Hostellers should avoid sticking bills and posters on the windows, doors and walls. In case the room is found not in order, fine will be levied on the erring student.

5. Inmates are responsible for proper and careful use of furniture and fixtures provided in the rooms and hostel premises.

6. Inmates should not remove any furniture from the rooms and no extra furniture can be brought in from outside.

7. Tampering with fixtures and electrical connections in the rooms allotted is strictly prohibited.

**No damage to property of the institution should be caused by any student. The cost of such damage will be recovered along with fine from the inmates as determined by the College Management.** When vacating hostel rooms, students will hand over hostel room with all fixtures and furnishings in the same condition in which they were received, while taking possession of hostel room allotted to them. Damage to property/discoloration of wall etc will have to be made good before handing over to the warden concerned. Recovery of the damaged property will be done as per the decision taken by the College authority. Damages by unidentified students will lead to recovery of damages from the entire respective class/batch/course students.

Mess /hostel workers/staff should not be used by students for personal errands.

Pertaining to hostel affairs all issues/applications will invariably be channeled through hostel office. Students may seek the help of resident wardens at any time.

8. Inmates should switch off fans, air conditioners geysers and lights before leaving their rooms.

9. No guest or day scholar will be permitted to the hostel room.

10. Audio set, if used should be played in low volume without disturbing the neighboring students. If the rule is violated, the sets will be confiscated and will be returned to the student only after the completion of the course.

11. The inmates are advised to make sure that they close the taps after use in order to avoid wastage of water.

12. Wastes are to be disposed off only in the dustbins provided and if this rule is violated, the occupants of entire floor will be fined.

13. Dining services will be provided only in the mess and there will be no room service.

14. Whenever any hosteller falls sick the same should be reported by him/her to the warden who will provide all necessary assistance to get appropriate treatment or medicines.

15. Hostellers are not allowed to leave or enter the hostel after 9.00 p.m. of any day.

16. Any student who wants to go out of the campus should obtain prior permission Via Gate pass from the Chief Warden and should return back before 9.00 p.m. No student will be allowed to enter the hostel after 9.00 p.m.

17. To leave the hostel premises, permission of the Chief Warden is absolutely necessary. Prescribed format will be available in the hostel office to apply for permission. Students who want to stay overnight to visit their parents or guardians should approach the Chief Warden for permission. Permission will be granted only after obtaining written request from the parent/guardian duly signed by them, which will be duly entered in a register maintained by the caretakers of individual hostels.

18. All rooms, corridors, toilets etc. must be kept clean and any student who violates the rule will not be allowed to stay in the hostel.

19. Inmates shall keep their area noise/pollution free.

**20. No cooking appliances, individual hotplates and microwaves are permitted in the hostel rooms.**

21. All complaints regarding toilets, water and power supply should be made to the caretaker through the register of complaints kept in the hostel office.

22. Visitors may be allowed only between 4.30 p.m and 7.30 p.m to the Hostel, with prior permission of warden.

**23. Smoking or consumption of alcoholic beverages, or use of banned materials inside the College, Hostel and Campus is strictly prohibited.** Any violation on the part



of the students will be viewed very seriously and they will be suspended from the college immediately pending enquiry and they will be expelled from the hostels immediately. Such students will not be permitted to attend classes/sit for examinations and enter the campus without the written permission of the Dean.

### **Drugs & Narcotic substances**

24. Possession or consumption of any harmful and intoxicating drugs/substance by students in any form is prohibited. All performance-enhancing drugs are also prohibited. It is the duty of students to the College and society to inform the authorities about other student (s) indulging in such activity. Students found in the company of other students indulging in this activity or allowing fellow students to consume prohibited substances in their rooms will be deemed to have committed an equally serious offence and thus be liable to the same punishment. All offences under this category will invoke very severe disciplinary punishments which includes expulsion from College/hostel and/or heavy fines.

25. Hostellers who are not complying with the above mentioned rules shall be liable for such punishment as may be imposed by the Dean and they will not be permitted to stay in the hostel.

26. Hostel facility is provided with a view to help the student to pursue his/her studies in good environment and to facilitate/ promote his/her academic progress. A student who fails to keep up the congenial atmosphere and environment in the Hostel or to perform well and maintain academic progress shall not be allowed to use the hostel facility and shall vacate his/her room immediately on intimation from the Chief Warden/ Dean.

27. **Internet facility:** The facility is extended to the hostel students and the yearly charge as prescribed from time to time is payable by the student.

### **Leave/Vacation**

28. Hostel students are prohibited to leave the College without obtaining leave from the Dean's Office.

29. Vacations will be announced by the College. Hostel students will proceed to their respective homes during vacations and ensure that they return in time for the College reopening. Overstay of leave is not permitted

### **Sick While on Leave**

30. Any student falling sick while on leave will immediately inform College administration by phone. Upon return from leave, students will furnish proof of hospitalization in the form of medical certificate from Registered Medical Doctors only. Medical certificates will in all cases be signed by Medical Practitioners having degree of MBBS and above only. Medical registration number of the treating doctor and his/her contact phone/mobile number should invariably be written in the medical certificate.

### **Violation of Orders and Disciplinary Issues**

31. Any student found violating these Rules and orders and indulging in unlawful/illegal activities will be subject to disciplinary action which may include expulsion/ suspension /monetary fines. The decision of the College authorities will be final and binding on all students and their parents.



## **HOSTELADMINISTRATION**

### **Conditions of allotment:**

- (a) At the time of admission to hostel, each student is required to submit a duly completed personal data form. The telephone number of the parent with the STD code must be provided. Any change of address/telephone number of parent/local guardian must be immediately intimated to the hostel office. It will be the responsibility of students to keep their personal data form updated at all times.
- (b) Rooms once allotted to students for an academic year will not be ordinarily changed except under special, circumstances by the chief warden.
- (c) The students are entitled to hostel accommodation as long as they are full time registered students. Accommodation will not be provided to any student whose registration is cancelled.
- (d) Any student who is removed from the rolls of the institute/rusticated from College on disciplinary grounds will automatically cease to be a resident of the hostel. Such students shall forthwith vacate the hostel accommodation no further or representation will be entertained. Note: Hostel fees will not be refunded for students who are removed from the hostels on disciplinary grounds.
- (e) Students who fail in three consecutive University examinations will not be allowed to retain hostel accommodation. They may apply for hostel accommodation once they pass the University examination. Hostel accommodation to such students will be provided subject to availability of accommodation.
- (f) Once the course is completed, students must vacate the hostels within one week from the date of such completion.
- (g) Before vacating rooms, students should fill up room vacating form in triplicate. The furniture and fixtures as per inventory list must be handed over to the designated staff member of the hostel. Any deficiencies/breakages will be made good by the student by paying such amount, as may be decided by the College authorities.
- (h) Allotment of rooms will be made as per availability of rooms. No preferential allotment of rooms will be made.

### **Hostel Fee:**

All students will pay all stipulated hostel fees/room charges at the beginning of the academic year. A copy of the fees receipt should be given to the hostel office. If they fail to remit the hostel fees, they will not be permitted to stay in the hostel.

### **Vacation of Hostel:**

- (a) If any student wishes to vacate the hostel accommodation, an application from the parent duly signed has to be submitted.
- (b) In case of an occasional requirement of staying in a friend's room, the respective wardens should be duly intimated by the student.

### **Right to stay in Hostel**

- (a) A hostel inmate will continue to enjoy the privileges of being an inmate so long as he/she follows the rules and regulations of the hostel and there is no rent due from him/her.
- (b) A student who fails in three consecutive University examinations will not be allowed to stay in the hostel. Such students can be re-admitted to the hostel only after they pass the University examination.

(c) If a student staying in the hostel is suspended from the University as part of any disciplinary action, he/she will be automatically removed from the hostel.

### **Duty of Hostel Wardens**

It is the duty of hostel wardens to ensure that all inmates of hostel reside in a safe and comfortable environment. Hostel resident wardens are empowered to take routine administrative actions to ensure the same. Hostel wardens are authorized to check rooms of any inmate. They are also authorized to check the bags/baggage/belongings of students entering or leaving the hostel.

### **Gate Closing Time**

Gate closing time for the hostels is 9 p.m. Students will not be allowed to go outside after 9 p.m. Students shall ensure that they are inside the respective hostels by 9 pm. Habitual defaulters will invite disciplinary action.

### **Attendance in Hostels**

Caretakers should conduct attendance rounds at 9 p.m. every day. Students will stay in their allotted rooms for the evening roll call. If students are not present in their designated rooms, they are liable to be marked as absent with attendant disciplinary action. No excuses whatsoever will be entertained in this regard.

### **Absence from Hostel**

No unauthorized absence from hostel is permitted on any day including weekends and holidays. Any student desirous of visiting local guardians should endorse his/her name in the register kept in hostel office at the time of departure as well as on return. However, any out station leave including that on weekends and holidays would need prior sanction by Resident warden and/or Chief Warden. Additionally, it would be the duty of roommates/residents on same floor to report any unauthorized absence to Resident Warden immediately. The wardens are authorized to telephonically contact the local guardians/parents to verify the safety of the students. Students who ignore this directive will be warned and an intimation will be sent to parents. Students who repeatedly ignore this directive will not be permitted to stay in the hostel premises. The decision of the College administration will be final and binding on all inmates of hostels.

### **Care of Personal belongings**

College authorities are not responsible for any loss or damage of private property. All students are advised to lock up their personal belongings whenever necessary. Valuables and large amounts of money should not be kept in the hostel. Small sized costly items like smart phones and laptops have to be secured at all times by students. Students are advised to use a good quality lock for their rooms. Students are advised not to give their room keys/duplicate room keys to their friends. Locks with combination numbers should not be used. It is the sole responsibility of the inmates to keep under lock personal belongings in the hostel during temporary absence or leave. The hostel authorities are not responsible for any loss of belongings, if any.

### **Hostel Property/Fixtures/Fittings:**

Students should take care of hostel property and any damage to hostel buildings, property, furniture, fixtures or walls caused by them will be charged for. Air conditioners,

lights and fans should be switched off by hostel inmates when not in the room. In case of damage to hostel property where defaulters cannot be identified, collective fines on all residents of the hostel will be levied.

### **Electricity Supply**

All hostels are provided with reliable electricity connections. The inmates (in case of AC users) will be liable to pay for their electricity usage via the yearly electricity bill. All hostel complexes are also provided with back up generator power in the event of main electricity grid failure. Power supply for air conditioners and geysers only will not be provided during college working hours.

### **Parents/Guests/Friends/Day scholars**

Visitors will be allowed only in the respective hostel visitor's room between 4.30 pm to 8.30 pm. Under no circumstances Parents/Relatives/Friends will be permitted to stay in the hostel with their ward. Male relatives/friends of students will not be allowed inside Ladies hostels.

### **Local Guardians**

The students will be permitted to have only one local guardian whose details (address, phone & mobile numbers) will be submitted at the time of joining the College in the prescribed format. Change of local guardian will be accepted only on the request of parent.

### **Leave from College/Hostel:**

When a student is granted official permission and leaves to go home, the students will invariably enter their particulars in the Hostel Out/In register kept in the hostel before leaving the hostel. No excuse whatsoever will not be accepted for not entering the particulars in the register. Ignorance of rules, leaving in a hurry etc., will not be accepted as valid excuse. Similarly, upon return from leave, a student will enter his particulars in the hostel out/in register.

### **Out pass from Hostels:**

All students (Male and female) planning to go outside the main gate of the College campus, have to enter their particulars in the out pass register kept in the hostel office and get a valid gate-pass signed by the Caretaker/Wardens. Failure to do so will invite disciplinary action.

### **Maintenance Work of Hostel**

Students should co-operate in carrying out maintenance work and vacate their rooms completely if the hostel administration so desires for the purpose of repair/maintenance. If any minor maintenance/repair work is to be carried out, it is the occupants' duty to make his/her room available for the same.

### **Collective Responsibilities**

General damage to the hostel property will be the collective responsibility of all the residents and they will be required to make good such damage, if the students who caused the damage are not identified.

Residents should not indulge in practices/activities which may endanger their own personal safety as well as those of others.

**Dining**

Dining facility is available in the mess only. However, the students can utilize the canteen available in the campus by paying for their individual orders. The canteen facility is to be utilized till 9 pm only. No room service or delivery of food or any other items to the hostels is not allowed after 9pm.

**Medical Aid/Treatment**

Since the hospital is located within the campus, students requiring medical treatment will report to the caretaker on duty who will do necessary arrangements.

**Right of Hostel Administration:**

Any breach of hostel rules and regulations will invite disciplinary action/penalties. Depending on the severity of the case, the hostel administration reserves the right to take the disciplinary action including monetary fines, expulsion from the hostel at short notice.

**The College reserves the right to change/amend the rules from time to time. Students will be informed of the changes through general circulars displayed on the hostel notice boards.**

**Important note**

Every student who joins a course of study should submit the declarations mentioned in Annexures (and any other declaration as may be prescribed from time to time, in accordance with the above rules), duly signed at the time of admission and also as and when required during the course of his/her study in the World College of Medical Sciences Research & Hospital.

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## **PUNISHMENTS FOR RAGGING AS PER NMC & UGC REGULATIONS**

At the Medical College/Institution level: Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the eligible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- Suspension from attending classes and academic privileges.
- Withholding/withdrawing scholarship/ fellowship and other benefits
- Debarring from appearing in any test/ examination or other evaluation Process.
- Withholding results
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc
- Suspension/ expulsion from the hostel
- Cancellation of admission.
- Rustication from the institution for period ranging from 1 to 4 semesters
- Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.
- Fine of Rs. 25,000/- and Rs. 1 lakh.
- Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

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## ANNEXURE I

### DECLARATION BY STUDENT AND PARENT/GUARDIAN (On Stamp Paper of Rs.100)

To,  
The Dean,  
World College of Medical Sciences & Research,  
Gurawar, Jhajjar, Haryana

Sir/Madam,

I,.....Son/Daughter of  
Mr.....residing  
at.....  
(street).....(Town).....  
(PIN).....(District).....(State)..... having  
been admitted to the 1<sup>st</sup> Prof year of MBBS in World College of Medical Sciences Research  
& Hospital, Vill Gurawar, Jhajjar during the academic year.....  
hereby declare as follows:-

I have read and understood the following rules and I hereby undertake to abide by them  
in full:-

"1. If any student is charged with an offence, punishable under any laws of the India he/she will be placed under suspension, pending enquiry into the misconduct of the student. During the period of suspension, he/she will not be permitted to attend classes or clinical or appear for any examinations (written, practical clinical and oral) of the University. He/she shall not enter the campus of the College and should vacate the hostel. It shall be the duty of such student to submit a copy of all the records connected with such alleged offence, to the Authorities of the College immediately, such as notice/charge sheet, or legal documents served on him/her by the police or any other competent authority, or filed/produced by or on behalf of the student to any authority/court.

1.1 If the student or internee is subsequently convicted for the offence by a court of law, it shall be competent for the Dean, having regard to the nature of offence and the sentence awarded, to suspend the student for a period of time, evict him/her from the hostel and or to expel him/her from the institution.

2. Once admitted to a program of study in the College, date of birth as furnished in the HSC/School record of student and submitted to the University at the time of admission, shall be taken as final proof and no subsequent request for change of date of birth will be entertained by the College, at any time under any circumstance, either during the program of study or after the completion of such study.

3. Every student shall observe absolute decorum and decency of behavior at all times including during the conduct of cultural, sports and athletic meets. Any violation will be viewed seriously, calling for such disciplinary action as may be deemed necessary by the authorities.

4. Smoking or consumption of alcoholic beverages or use of banned materials inside the College, Hostel and Campus is strictly prohibited. Any violation on the part of the students will be viewed very seriously and they will be suspended from the college immediately pending enquiry and they will be expelled from the hostel immediately. Such students will not be permitted to attend classes/sit for examinations and or enter the campus without the written permission of the College authorities.

5. The "Regulations governing discharge of students from a program of study" as approved by the Academic Council of the Pt. B. D. Sharma University of Health Sciences, shall be applicable to the students. No exemption from the Regulations will be granted to any student under any circumstance.

6. Students who fail to pay the annual tuition fee on or before the prescribed date or within the grace period with fine, will not be permitted to attend classes, stay in the hostel or appear for the University examination. No exemption from this rule will be made under any circumstance.

7. All fees shall be paid to the College account through RTGS/NEFT/Cheque only. No other mode of payment shall be accepted unless provided otherwise specifically.

8. The fee for University examinations (written, practical, clinical oral) will not be refunded, if for any reason the student is not able to attend the same or adjusted towards a subsequent appearance."

I have signed this declaration having fully understood its implications on this .....day of .....202 .

Signature of the Student:

(Name in Block Letters):

Signed in my presence. I fully endorse this declaration given by my ward and I hereby guarantee for good conduct of my ward during the entire period of his/her study in this College. I hereby stand myself as a Guarantor for fulfillment of all conditions agreed to herein by my ward.

Signature of the Parent / Guardian

Name of the Parent:

Address:

Mobile Phone No.

Email ID:

**ANNEXURE II**  
**WORLD COLLEGE OF MEDICAL SCIENCES RESEARCH & HOSPITAL, VILL**  
**GURAWAR, JHAJJAR**

**ENROLMENT FORM FOR ADMISSION TO MBBS**

SESSION \_\_\_\_\_

Paste passport  
size color  
photograph

Name.....

Father's Name.....

Mother's Name.....

Date of birth and age .....Sex.....

Marks Obtained in NEET.....

NEET Rank (All India).....NEET Rank (Haryana).....

Category name.....

Course.....

Batch.....Admission No.....

Registration No .....

Mobile phone No.....

Phone: Res. ....

E-Mail Id .....

Annual Income of Parents.....

Aadhaar No. ....

Permanent Address .....

Mobile Phone No. of Parent.....Email Id: .....

Vehicle Number Car/Two Wheeler .....

Blood Group .....

Passport No .....

Local Guardian Contact Address

Name.....

Address (with land mark) .....

Mobile No.....Phone No.....Email Id:.....

Name of the school/College and state from where cleared 10+1, 10+2 examination

- a. 10+1:
- b. 10+2:

Marks obtained in 10+2 in PCB\* : Max Marks..... Marks Obtained.....

Signature of Student

**UNDERTAKING**

I undertake that in case of any change in above particulars, I will inform the college authorities in writing within a week from the date of change. In case of default, I shall be liable for disciplinary action as the institution may deem fit.

Signature of Student

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**VERIFICATION**

The above information given by my ward....., is true & correct and nothing has been concealed therein.

Signature of Parent

### **ANNEXURE III**

#### **Self-Undertaking of Gap in Study(On Stamp Paper of Rs.100)**

I \_\_\_\_\_ S/o, D/o Shri Resident of \_\_\_\_\_  
R/o \_\_\_\_\_ Pin Code \_\_\_\_\_

(Full Address to be given) do hereby solemnly state and affirm as under:-

1. That, I have passed (10+2) \_\_\_\_\_ examination held in \_\_\_\_\_ from \_\_\_\_\_ (Name of the college/school) affiliated to \_\_\_\_\_ (Board).
2. That, I have not joined any college/institution after passing \_\_\_\_\_ examination.
3. I submit migration certificate from the above board in original herewith.

OR

That, I have joined the course of \_\_\_\_\_ at \_\_\_\_\_ (name of the institution) w.e.f \_\_\_\_\_ and will leave the same before joining the World College of Medical Sciences Research & Hospital, Vill Gurawar, Jhajjar. I will submit relieving & migration certificate in original to the World College of Medical Sciences Research & Hospital, Vill Gurawar, Jhajjar upon joining.

Paste unattested  
Photograph of the  
Candidate here

Date \_\_\_\_\_

Candidate's signature \_\_\_\_\_

Parent signature \_\_\_\_\_



**ANNEXURE IV**  
**AFFIDAVIT BY THE STUDENT (On Stamp Paper of Rs.100)**

I, \_\_\_\_\_ (full name of student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms. \_\_\_\_\_ (full name of parent/ guardian) having been admitted to World College of Medical Sciences Research & Hospital, Vill Gurawar, Jhajjar, have perused a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, (hereinafter called the "Regulations") as hosted on the website of the College carefully and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly undertake that

a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_ (month) \_\_\_\_\_ (year).

\_\_\_\_\_  
Signature of deponent/Student

Name:

**ANNEXURE V**  
**AFFIDAVIT BY PARENT/ GUARDIAN(On Stamp Paper of Rs.100)**

I, Mr./ Mrs./ Ms. \_\_\_\_\_ (full name of parent/guardian) father/mother/guardian of, \_\_\_\_\_ (full name of student with admission/registration/ enrolment number), having been admitted to World College of Medical Sciences Research & Hospital, Vill Gurawar, Jhajjar, have perused a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly undertake that

a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_ (month) \_\_\_\_\_ (year).

Signature of deponent

Name:

Address:

Telephone/ Mobile No.:

**ANNEXURE VI**

**WORLD COLLEGE OF MEDICAL SCIENCES RESEARCH & HOSPITAL**  
**VILL GURAWAR, JHAJJAR**

**AFFIDAVIT (On Stamp Paper of Rs.100)**

(To be submitted by the Parents of the candidate at the time of admission)

1. \_\_\_\_\_ Father/guardian of \_\_\_\_\_  
\_\_\_\_\_ (Name of candidate) R/O \_\_\_\_\_  
\_\_\_\_\_ declare that my  
child/ward has opted for admission in MBBS course under \_\_\_\_\_ (Quota) at WORLD  
COLLEGE OF MEDICAL SCIENCES RESEARCH & HOSPITAL, Gurawar, Jhajjar, Haryana.
2. I understand that World College of Medical Sciences Research & Hospital is charging a  
tuition fee as per notification issued by the Haryana Government. I shall be liable to pay  
the difference in tuition fee in case the Haryana Government revises the same.
3. I undertake to pay the balance of the tuition fee and other dues as fixed by World College  
of Medical Sciences Research & Hospital as per schedule mentioned in the college  
prospectus.

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**Read, Understood and accepted**

Date:

Signature of the parent

**ANNEXURE VII**  
**DECLARATION FORM(On Stamp Paper of Rs.100)**

1. I \_\_\_\_\_ (Name of candidate) son/daughter of Shri \_\_\_\_\_ (Name of father) and permanent resident of \_\_\_\_\_ Pin code \_\_\_\_\_ declare that I have read all the Rules and Regulations and information for the admission and counselling procedure as indicated in the prospectus of MBBS for the academic session \_\_\_\_\_ of World College of Medical Sciences Research & Hospital.
2. I declare that I would not seek migration/shifting to any other Institution at any time during the course nor shall I leave the studies midstream without completing the full course.
3. I also declare that in case, I seek migration to any other institution at any time during the course or if I leave studies in midstream without completing the full course, I undertake to pay the balance of the tuition fee and other dues as fixed by the World College of Medical Sciences Research & Hospital.

Date:

Signature of candidate

**Counter Signature of Parents:**

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**WCMSRH**